



Practical Information

Conference date and venue

The Conference will be held on **24 and 25 October 2019** at the Council of Europe
Palais de l'Europe
Avenue de l'Europe
Strasbourg
FRANCE

Website of the conference

Information on the Conference can be found on this website:
[European Conference of Presidents of Parliament](#)

Contact information (Conference secretariat): sap.speakersconference2019@coe.int

Enrolment procedure – Online registration

1. Each delegation should designate a contact person who will be in charge of the registration of the whole delegation.
2. The contact person should fill in a form which will be available on the Conference website, as from **19 April 2019**. This first step will allow her/him to get a password to have access to the delegation registration form.
3. The requested passwords will be sent by email to the designated contact persons.
4. **The online registration of delegations will be open until 15 October 2019.**

Accommodation

A block-booking has been made at several hotels in Strasbourg (3 to 5 stars). In order to benefit from the negotiated rates, room reservations should be made before **3 September 2019**. The list of the hotels has already been transmitted to secretaries of delegations and will be available to contact persons when accessing the online registration.

It is advisable to book as early as possible in order to secure the rooms and room categories of your choice in your preferred hotel. There will be no cancellation fees if hotel rooms are cancelled prior to the deadline. After the registration deadline, hotel rooms are subject to availability.

This Practical Information will be regularly updated up until the start of the conference.